

Patient Complaint Form

Patient Information:

Patient Name:

Date of Birth:

OHIP Number:

Current Address:

Phone Number (main):

E-mail Address:

Nature of Complaint:

Appointment scheduling Staff conduct Clinic Operations Billing/Finance

Date & Time of the incident:

Type of exam/service provided: X-ray Ultrasound BMD Mammography

Details account of events:

[Large empty box for writing details of events]

What would you like to happen to resolve your complaint? For example, an apology, additional information, change to a policy, etc.

[Large empty box for writing resolution requests]

I understand that, in investigating my complaint, the clinic staff may need to access and review my health records, and I acknowledge that any information obtained will remain confidential. I also understand that submitting this complaint will not affect current or future care I receive from the clinic in any way.

Patient Signature: _____

Date: _____

Please E-mail or fax completed form to info@xray365.ca or 1-289-722-2023. You should receive a response within 10 days (if complaint alleges harm or risk of harm, it will be investigated immediately).