

Patient Complaint Form

Patient Information:

Patient Name: _____

Date of Birth: _____

OHIP Number: _____

Current Address: _____

Phone Number (main): _____

E-mail Address: _____

Nature of Complaint:☐ Appointment scheduling☐ Staff conduct☐ Clinic Operations☐ Billing/Finance

Date & Time of the incident: _____

Type of exam/service provided: ☐ X-ray ☐ Ultrasound ☐ BMD ☐ Mammography**Details account of events:****What would you like to happen to resolve your complaint? For example, an apology, additional information, change to a policy, etc.**

I understand that, in investigating my complaint, the clinic staff may need to access and review my health records, and I acknowledge that any information obtained will remain confidential. I also understand that submitting this complaint will not affect current or future care I receive from the clinic in any way.

Patient Signature: _____

Date: _____

Please E-mail or fax completed form to info@xray365.ca or 1-289-722-2023. You should receive a response within 10 days (if complaint alleges harm or risk of harm, it will be investigated immediately).